Australian Government

AusAID

ADDENDUM 3

Date: 21 May 2010 Pages: 1

Subject: **Addendum 3** to the Request for Tender (RFT) for the **Market Development Facility (MDF)** of 13 April 2010.

The market is advised of the following:

(A) Changes to the RFT and Program Design Document (PDD):

1. Delete existing paragraph 64 on page 18 of the Program Design Document (PDD), and replace with new paragraph 64 as follows:

"64. At the two (2) year mark and at the end of the program (3 years) separately managed evaluations will be prepared by AusAID. The evaluation missions will draw on the activity, quality and impact evidence collected throughout implementation, and will use structured interview processes with key stakeholders to verify findings and conclusions."

(B) Additional Questions Received via email on the MDF RFT (Step 1):

1. **We understand that personnel for the Country Implementation Teams (CIT) will be selected following the awarding of the contract to ensure the tender process does not limit options for sourcing the most experienced and qualified candidates. Does the inclusion of a local company as part of a consortium bid cause that company's personnel to be excluded from consideration as members of an in-country CIT?**

Answer: No.

2. **Is it possible to get more clarity on the management structure? Specifically, how much direct steering and decision making do you anticipate will be done in country between the MDF country implementation team and the AusAID Post?**

Answer: AusAID expects the MDF Country Implementation Teams (CIT) to lead and drive the program and decision making in-country. However, it is also expected that the respective AusAID Post will be kept advised and consulted on sensitive issues by the CIT (refer to Country Annexes in the Program Design Document (PDD)).

3. **Is the A$14 million budget mentioned in the PDD (paragraph 3, page 3) the activity fund (eg. imprest account) only, with management costs to be additional? Or is A$14 million the entire amount available for activities and management?**

Answer: The A$14 million budget covers the entire program including management and implementation costs.

4. **Will the contract and A$14 million budget be for 3 years or 4 years? (Paragraph 64 on page 18 of the PDD mentions 4 years, but paragraph 33 on page 11 of the PDD mentions 3 years)**

Answer: Three (3) years (see Section A, Point (1) above).

5. **Is it possible that the present budget of A$14 million will be increased through the period of the contract if the MDF proves to be effective?**

Answer: Yes the MDF will potentially scale-up activities within the originally targeted countries as per the Country Annexes of the PDD, and/or target and move to new countries in due course. If this is the case the MDF budget would increase accordingly.

6. **Is there flexibility to go beyond the staff numbers indicated for the CIT's in the PDD (paragraph 51, page 15), and is it expected that these will be full-time, long term positions?**

Answer: The PDD only suggests the roles of members within the CIT, however its make-up will be up to the Contractor in liaison with the relevant AusAID Post. Likewise the make-up of the Contractor's office staff is up to the Contractor.

7. **Does AusAID intend conducting interviews as part of the tender process?**

Answer: Interviews may be conducted by AusAID as part of Step 2. Further information will be provided to the shortlisted tenderers in the Step 2 documentation.

All other information as set out in the RFT dated 13 April 2010 and Addendum 1 dated 23 April 2010 and Addendum 2 dated 5 May 2010, remains unchanged.